

BY ORDER OF THE COMMANDER



SHEPPARD AFB SUPPLEMENT 1
AFMAN 23-110, Vol II, Pt 2, Chap 9
18 July 2001
Supply

REQUISITIONING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 82 LS/LGSS (Ms. Bennett)
Supersedes AFMAN 23-110,
Vol II, Pt 2, Chap 9/ SAFB Sup 1, 21 Jul 99.

Certified by: 82 LS/LGSS (MSgt Florence)
Pages: 2/Distribution: F
HQ AETC/LGSPP

AFMAN 23-110, Volume II, Part Two, Chapter 9, 1 January 2001, is supplemented as follows: This supplement applies to organizations supported by SAFB Base Supply, including tenants and satellites. It does not apply to any geographically separated unit. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, **Records Disposition Schedule** (will become AFMAN 33-322, Volume 4).

9.14.2. Customer Service is the single point of contact for all DRMO withdrawals.

★9.143.3. The originators (stock control, receiving and inspection) of Reports of Discrepancy (RODs), SF 364, **Report of Discrepancy**, are responsible for maintaining a suspense file and accomplishing all follow-up and processing actions required by Chapter 9 and AFJMAN 23-215, **Reporting of Supply Discrepancies**.

★Attachment 9C-2. Paragraph 9C2.1. Off-line manual requisition serial numbers are assigned daily as follows:

9000 to 9174	Stock Control
9175 to 9199	Operations Support
9200 to 9599	Unused
9600 to 9699	MICAP
9700 to 9709	Receiving
9710 to 9719	Transportation
9720 to 9799	Stock Control

★Attachment 9C-6. Paragraph 9C6.1. Local requisition exception codes (REX) codes will be reviewed quarterly. Local REX codes are assigned as follows:

<u>CODE</u>	<u>ENC</u>	<u>EXCEPTION PHRASE</u>	<u>ECC CARD REQUIRED</u>
G	R	GSD, Do Not Requisition	No
M	P	Centralized Repair Activity Assets	No
O	R	Item Contains ODC- Check For Waiver	No

JOE F. HARRISON, Colonel, USAF
Vice Commander